

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

|                                      |  |
|--------------------------------------|--|
| 1.1 Name of the Institution          | DON BOSCO COLLEGE                              |
| 1.2 Address Line 1                   | ANGADIKADAVU P. O.                             |
| Address Line 2                       | -  |
| City/Town                            | KANNUR   |
| State                                | KERALA   |
| Pin Code                             | 670706   |
| Institution e-mail address           | dbcangadikadavu@gmail.com                      |
| Contact Nos.                         | Land Ph.: 0490 2426212,<br>Mobile: 09961200147 |
| Name of the Head of the Institution: | Dr. Johny Jose                                 |
| Tel. No. with STD Code:              | 0490 2426212                                   |
| Mobile:                              | 09447885302                                    |

Name of the IQAC Co-ordinator:

Mr. Kevinson Kurian

Mobile:

09447549718

IQAC e-mail address:

donboscollege02@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

KLCOGN19489/2013

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/04/A&A/70 dated 10-12-2014

1.5 Website address:

www.donboscollege.org

Web-link of the AQAR:

<http://donboscollege.org/wp-content/uploads/2015/06/AQAR-2014-15.pdf>

1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | B     | 2.30 | 2014                  | 5 years         |
| 2       | 2 <sup>nd</sup> Cycle |       |      |                       |                 |
| 3       | 3 <sup>rd</sup> Cycle |       |      |                       |                 |
| 4       | 4 <sup>th</sup> Cycle |       |      |                       |                 |

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

05/01/2015

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR \_\_\_\_\_ NA \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Science

1.12 Name of the Affiliating University (*for the Colleges*)

Kannur University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 04

2.11 No. of meetings with various stakeholders: No.  Students

Faculty & Non-Teaching Staff  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

Mathematical and Computational Sciences

2.14 Significant Activities and contributions made by IQAC

IQAC redesigned the feedback on faculty by the students.  
Encouraged faculty members to take up more consultancy works.  
Provided training program for aptitude tests.  
Organized social sensitization camp.  
Orientation class on research activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action  | Achievements   |
|---|--|
| Encouraged faculty members to take up more consultancy works. | 02 out of 07 faculty members had a consultancy contract with Pearson Education Ltd. for Book Review. |
| Social sensitization activities                               | All staff and students usefully spent one day in a centre for mentally challenged persons.           |

\* Attach the Academic Calendar of the year as Annexure. – attached.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

The management has approved the AQAR.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD                    | 0                             | 0  | 0                                   | 0  |
| PG                     | 01                            | 0  | 01                                  | 01   |
| UG                     | 0                             | 0  | 0                                   | 0  |
| PG Diploma             | 0                             | 0  | 0                                   | 0  |
| Advanced Diploma       | 0                             | 0  | 0                                   | 0  |
| Diploma                | 0                             | 0  | 0                                   | 0  |
| Certificate            | 0                             | 0  | 0                                   | 0  |
| Others                 | 0                             | 0  | 0                                   | 0  |
| <b>Total</b>           | 01                            | 0  | 01                                  | 01   |

|                   |   |   |   |   |
|-------------------|---|---|---|---|
| Interdisciplinary | 0 | 0 | 0 | 0 |
| Innovative        | 0 | 0 | 0 | 0 |

- 1.2 (i) Flexibility of the Curriculum: CBCS  Core  Elective option  Open options   
 (ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 01                   |
| Trimester | 0                    |
| Annual    | 0                    |

- 1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure – attached.*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

New syllabus from academic year 2014-15 onwards. Included subjects based on latest areas in computer application.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

## Criterion – II

### 2. Teaching, Learning and Evaluation

|                                    |       |                  |                      |            |        |
|------------------------------------|-------|------------------|----------------------|------------|--------|
| 2.1 Total No. of permanent faculty | Total | Asst. Professors | Associate Professors | Professors | Others |
|                                    | 07    | 05               | 01                   | 01         | 0      |

2.2 No. of permanent faculty with Ph.D.

|   |                  |   |                      |   |            |   |        |   |       |   |
|---|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year | Asst. Professors |   | Associate Professors |   | Professors |   | Others |   | Total |   |
|   | R                | V | R                    | V | R          | V | R      | V | R     | V |
|   | 01               | 0 | 0                    | 0 | 0          | 0 | 0      | 0 | 01    | 0 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

|                  |                     |                |             |
|------------------|---------------------|----------------|-------------|
| No. of Faculty   | International level | National level | State level |
| Attended         | 06                  | 01             | 0           |
| Presented papers | 01                  | 01             | 0           |
| Resource Persons | 0                   | 01             | 01          |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division      |     |      |       |        |
|------------------------|--------------------------------|---------------|-----|------|-------|--------|
|                        |                                | Distinction % | I % | II % | III % | Pass % |
| MCA                    | 29                             | 0             | 76  | 0    | 0     | 76     |
|                        |                                |               |     |      |       |        |
|                        |                                |               |     |      |       |        |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Analysis of the feedback from the students to assess quality of teaching and learning.
- Insisted on preparation of study materials.
- Result analysis of marks obtained in university examinations.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses                              | 02                                  |
| UGC – Faculty Improvement Programme            | 02                                  |
| HRD programmes                                 | 01                                  |
| Orientation programmes                         | 02                                  |
| Faculty exchange programme                     | 0                                   |
| Staff training conducted by the university     | 04                                  |
| Staff training conducted by other institutions | 01                                  |
| Summer / Winter schools, Workshops, etc.       | 0                                   |
| Others   | 0                                   |

2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 04                            | 0                          | 0  | 0                                      |
| Technical Staff      | 01                            | 0                          | 0  | 0                                      |



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC suggested per week one day off for faculty members from class hours for research purpose.

IQAC suggested full funding for research purpose.

#### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | 0         | 0       | 0          | 0         |
| Outlay in Rs. Lakhs | 0         | 0       | 0          | 0         |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | 0         | 0       | 0          | 0         |
| Outlay in Rs. Lakhs | 0         | 0       | 0          | 0         |

#### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     |               |          |        |
| Non-Peer Review Journals |               |          |        |
| e-Journals               |               |          |        |
| Conference proceedings   | 03            | 01       |        |

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project  | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects   | 0             | 0                          | 0                      | 0        |
| Minor Projects   | 0             | 0                          | 0                      | 0        |
| Interdisciplinary Projects   | 0             | 0                          | 0                      | 0        |
| Industry sponsored   | 0             | 0                          | 0                      | 0        |
| Projects sponsored by the University/ College                                  | 0             | 0                          | 0                      | 0        |
| Students research projects<br><i>(other than compulsory by the University)</i> | 0             | 0                          | 0                      | 0        |
| Any other(Specify)   | 0             | 0                          | 0                      | 0        |
| Total  | 0             | 0                          | 0                      | 0        |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

| Level               | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number              | 01            | 0        | 0     | 0          | 0       |
| Sponsoring agencies | NBHM          | -        | -     | -          | -       |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | 0      |
|                | Granted | 0      |
| International  | Applied | 0      |
|                | Granted | 0      |
| Commercialised | Applied | 0      |
|                | Granted | 0      |

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 0     | 0             | 0        | 0     | 0          | 0    | 0       |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

0

0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

University level 0 State level 0

National level 0 International level 0

3.22 No. of students participated in NCC events:

University level 0 State level 0

National level 0 International level 0

3.23 No. of Awards won in NSS:

University level 0 State level 0

National level 0 International level 0

3.24 No. of Awards won in NCC:

University level 0 State level 0

National level 0 International level 0

3.25 No. of Extension activities organized

University forum 0 College forum 05

NCC 0 NSS 0 Any other 0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Rural camp
- E-literacy programme in primary schools

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing | Newly created | Source of Fund | Total   |
|---|----------|---------------|----------------|---------|
| Campus area   | 3 acres  | 0             | Self financing | 3 acres |
| Class rooms   | 198 sqm  | 0             | „              | 198 sqm |
| Laboratories  | 278 sqm  | 0             | „              | 278 sqm |
| Seminar Halls   | 138 sqm  | 0             | „              | 138 sqm |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. |          |               |                |         |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   |          |               |                |         |
| Others  |          |               |                |         |

#### 4.2 Computerization of administration and library

Library services are completely automated using KOHA.  
 11 computers with internet connection in library.  
 02 computers with internet connection in administrative office.

#### 4.3 Library services:

|                  | Existing |           | Newly added |        | Total |           |
|------------------|----------|-----------|-------------|--------|-------|-----------|
|                  | No.      | Value     | No.         | Value  | No.   | Value     |
| Text Books       | 5863     | 18,51,561 | 300         | 90,000 | 6163  | 19,41,561 |
| Reference Books  | 1278     |           | 400         |        | 1678  |           |
| e-Books          | 80       |           | 08          |        | 88    |           |
| Journals         | 24       | 51,500    | 05          | 6,250  | 29    | 57,750    |
| e-Journals       | 30       |           | 10          |        | 40    |           |
| Digital Database | 01       | 11,500    |             |        | 01    | 11,500    |
| CD & Video       | 513      | 26,650    | 100         | 5,000  | 613   | 31,650    |
| Others (specify) |          |           |             |        |       |           |

#### 4.4 Technology up gradation (overall)

|          | Total Computers            | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|----------------------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 50 PCs, and 25 N-Computing | 40            | 60       | 10               |                  | 2      | 5           | 25     |
| Added    | PC - 15                    | 15            |          |                  |                  |        |             |        |
| Total    | 90                         | 55            | 60       | 10               |                  | 2      | 5           | 25     |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training in using Moodle is provided.

4.6 Amount spent on maintenance in lakhs :

|  |             |
|--|-------------|
| i) ICT                                   | 0.1         |
| ii) Campus Infrastructure and facilities | 15          |
| iii) Equipments                          | 6           |
| iv) Others                               | 1           |
| <b>Total :</b>                           | <b>22.1</b> |

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC suggested the committees to conduct the awareness programmes in the areas of Personal health & hygiene, Environmental cleanliness, and importance of mentoring.

5.2 Efforts made by the institution for tracking the progression

Analysis of qualifying degree marks and outgoing marks.  
Comparison of the university marks with previous semester marks.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|----|----|--------|--------|
| 0  | 82 | 0      | 0      |

(b) No. of students outside the state 0

(c) No. of international students 0

|     |    |       |       |    |       |
|-----|----|-------|-------|----|-------|
|     | No | %     |       | No | %     |
| Men | 29 | 35.36 | Women | 53 | 64.63 |

| Last Year |    |    |     |                       |       | This Year |    |    |     |                       |       |
|-----------|----|----|-----|-----------------------|-------|-----------|----|----|-----|-----------------------|-------|
| General   | SC | ST | OBC | Physically Challenged | Total | General   | SC | ST | OBC | Physically Challenged | Total |
| 64        | 0  | 0  | 18  | 0                     | 82    | 64        | 0  | 0  | 18  | 0                     | 82    |

Demand ratio 1:1.5      Dropout % 0

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Training for numerical skills, verbal reasoning, group discussion, interview.

No. of students beneficiaries 82

5.5 No. of students qualified in these examinations

NET 0      SET/SLET 0      GATE 0      CAT 0  
IAS/IPS etc 0      State PSC 01      UPSC 0      Others 0

5.6 Details of student counselling and career guidance

Career guidance and vocational counselling conducted under placement cell activities.

No. of students benefitted 82

5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 04                              | 30                              | 17                        | 10                        |

5.8 Details of gender sensitization programmes

Talk on role of women in society, on 9<sup>th</sup> March 2015.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

|  | Number of students | Amount   |
|--|--------------------|----------|
| Financial support from institution                                   | 2                  | 22,000   |
| Financial support from government                                    | 26                 | 7,41,000 |
| Financial support from other sources                                 |                    |          |
| Number of students who received International/ National recognitions |                    |          |

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_Nil\_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

|   |
|---|
| <p style="text-align: center;"><b>OUR VISION</b></p> <p>To become a center that moulds seekers of knowledge into integrated persons and upright citizens of academic competence, spiritual maturity and social consciousness, following Don Bosco's system of education.</p> <p style="text-align: center;"><b>MISSION</b></p> <ul style="list-style-type: none"><li>➤ To achieve academic excellence through quality education.</li><li>➤ To foster team work, social involvement and spiritual enrichment.</li><li>➤ To ensure individual follow up and guidance.</li></ul> |
|---|

6.2 Does the Institution has a management Information System

|     |
|-----|
| Yes |
|-----|

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

|  |
|--|
| All the staff members actively collaborated with the University, in developing new syllabus. |
|--|

6.3.2 Teaching and Learning

|  |
|--|
| Enriching the available syllabus with additional supporting topics.<br>Usage of advanced ICT techniques. |
|--|

6.3.3 Examination and Evaluation

|   |
|---|
| Question papers for internal examinations are prepared by a third party. Concerned faculty prepares the answer key, and discusses the same in the class, within a week. |
|---|

6.3.4 Research and Development

|  |
|--|
| Participation in conferences by faculty members.<br>Digital library is made available. |
|--|



6.3.5 Library, ICT and physical infrastructure / instrumentation

Well stocked library. Separate reading section, Reference section, Career development section. Digital library, internet facility, Reprographic facility.

6.3.6 Human Resource Management

Compensation is given for research activities.

Welfare measures are in place.

6.3.7 Faculty and Staff recruitment

As per AICTE & University norms.

6.3.8 Industry Interaction / Collaboration

Industrial interaction with EMC<sup>2</sup>, TekVizion Voice Solution, and Sener.

6.3.9 Admission of Students

As per University regulations.

6.4 Welfare schemes for

|              |                                   |
|--------------|-----------------------------------|
| Teaching     | PF, earned leave, maternity leave |
| Non teaching | PF, earned leave, maternity leave |
| Students     | Accident insurance                |

6.5 Total corpus fund generated

3 lakhs

6.6 Whether annual financial audit has been done

Yes

✓

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |                         | Internal |           |
|----------------|----------|-------------------------|----------|-----------|
|                | Yes/No   | Agency                  | Yes/No   | Authority |
| Academic       |          |                         | Yes      | IQAC      |
| Administrative | Yes      | M. Thomas & Co, Chennai |          |           |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes     No

For PG Programmes      Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Timely conduct of the university examinations. Pre prepared examination calendar.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Establishment of two scholarships by the alumni.  
Expert talks by alumni working in industry.

6.12 Activities and support from the Parent – Teacher Association

PTA is available, whenever their services are requested.

6.13 Development programmes for support staff

Training programs  
Welfare schemes like maternity leave, earned leave, etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Bhoomithra Sena Club sponsored by Govt. of Kerala.  
Planted more than hundred trees in the campus.  
Plastic free Campus.

## Criterion – VII

### 7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

ICT enabled teaching.  
Research oriented seminars by students.  
Insistence of spoken English.  
Free Internet facility.  
Social sensitization programs.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

IQAC revised the student feedback method and implemented it.  
Effort to bring in quality consultancy work was fruitful, through the tie up with Pearson Publishers.  
Environment protection was given sufficient importance.  
Social sensitization camps were organized.

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

College to Village Program  
Morning Assembly

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

- 7.4 Contribution to environmental awareness / protection

Awareness classes for students on environmental issues.  
Planting trees, in collaboration with Malayala Manorama.

- 7.5 Whether environmental audit was conducted? Yes  No

- 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

## 8. Plans of institution for next year

Avail UGC and other funding for developmental activities.  
Improve industrial interaction.  
Organize more workshops/seminars/conferences etc.

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\*\*\*

### Annexure I

#### **Abbreviations:**

|      |   |  |
|------|---|--|
| CAS  | - | Career Advanced Scheme                   |
| CAT  | - | Common Admission Test                    |
| CBCS | - | Choice Based Credit System               |
| CE   | - | Centre for Excellence                    |
| COP  | - | Career Oriented Programme                |
| CPE  | - | College with Potential for Excellence    |
| DPE  | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test                   |
| NET  | - | National Eligibility Test                |
| PEI  | - | Physical Education Institution           |
| SAP  | - | Special Assistance Programme             |
| SF   | - | Self Financing                           |
| SLET | - | State Level Eligibility Test             |
| TEI  | - | Teacher Education Institution            |
| UPE  | - | University with Potential Excellence     |
| UPSC | - | Union Public Service Commission          |

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